

PUBLIC NOTICE – BOARD MEETING

DATE: **May 6, 2019** TIME: **6:00PM** PLACE: **Village Hall –2002 Cty. Q**

Notice: Discussion and Possible Action may be taken on any of the Agenda items as follows:

AGENDA

Call Meeting To Order and Roll Call

Approve May 6, 2019 Agenda

Welcome New Board Member

Clerk Report

- Approve May 6, 2019 Board meeting minutes

Fire Dept. Report

- April Activities & Financial Report

Public Works Report

- April Activities

Old Business

- Dennis Lepinski - Mfg & Mobile Home Community Plan
- Audit Updates: Sikich LLP and Johnson & Rennie
 - Detailed tool information. Requires Name, current replacement value and approximate purchase year.
 - Review asset list from Fire department.
- Employee Handbook Review
- Jan 7 meeting minutes
- How much projected cost for Cty Q engineering 2019?

New Business

- Dennis Lepinski - Request for Ordinance Variance for horses
- Discuss spring clean up day
- Flower garden by cemetery
- Local ordinance book or ordinances posted online
- Water commission budget
- Current Budget report for every meeting
- Professionalism and courtesy of employees in communications

Treasurer Report

- Approve April Bills Paid: General & Utility
- Approve April Financial Report: General & Utility

Public Comments (Time limit: 3 minutes per person)

Adjournment

Posting Places: Village Hall 2002 Cty. Q / Community Center 1013 Cty. Q / US Post Office 1018 Cty. Q / www.villageofpound.com

Posted By: Patricia Schutte, WCMC (Clerk/Treasurer)

5.3.19 @ 11:15 am

Requests from persons with disabilities who need assistance to participate in this meeting should contact the Village Clerk's Office at (920) 897-4307, then contacting the Clerk Office, please state which type of assistance is needed and please notify the Clerk with as much advance notice as possible.

VILLAGE OF POUND
Board Meeting Minutes of May 6, 2019

CALL MEETING TO ORDER AND ROLL CALL

Meeting called to order by President Earley at 6:00pm with quorum present.

Board Present: Earley, Navis, Meyer, Homontowski, Rogodzinski & C/T Schutte

Absent: None

Depts: FD Chief Gross & DPW K.Schutte

Public: Peshtigo Times & D.Lepinski w/renters

APPROVE MAY 6, 2019 AGENDA

C/T Schutte stated that the Clerk Report should read April 1, 2019 not May 6, 2019....change made. Motion to approve May 6, 2019 Board meeting agenda; Homontowski/Meyer; V-5/0; Carried.

WELCOME NEW BOARD MEMBER

Welcome to new Board member Mike Rogodzinski.

CLERK REPORT

- **Approve April 1, 2019 Board meeting minutes**

Motion to approve April 1, 2019 Board meeting minutes as written; Earley/Navis; V-5/0; Carried.

FIRE DEPT. REPORT

- **April Activities & Financial Report**

FD April activities & financial report given by Chief Gross. One hydrant, located on STH 64...second to last hydrant, not working; FD Picnic is June 15, 2019 & will be held at Equity Park because Pound Park pulling & grass area will not be ready for the event.

PUBLIC WORKS REPORT

- **April Activities**

DPW April activities report given by K.Schutte.

OLD BUSINESS

- **Dennis Lepinski - Mfg & Mobile Home Community Plan**

Mr Lepinski provided a new plan w/changes made & his goal to start is this summer.

- **Audit Updates: Sikich LLP and Johnson & Rennie**

Navis said he hasn't heard anything from Sikich LLP regarding the audit.

- **Detailed tool information. Requires Name, current replacement value and approximate purchase year.**

Navis said he talked to Rennie regarding the general asset list submitted by DPW & it needs Name, replacement value & purchase year, then it can be resubmitted to Rennie.

- **Review asset list from Fire department.**

Chief Gross submitted the FD asset list to the Board.

- **Employee Handbook Review**

Earley asked if anyone had changes....Some discussion....The Board is urged to make changes for review at a later date.

- **Jan 7 meeting minutes**

Navis asked why the revision to these minutes were strikethrough & not removed? C/T Schutte stated she was following the County process of strikethrough regarding revision of minutes.

- **How much projected cost for Cty Q engineering 2019?**

Navis wants to know how much the engineering is going to cost for Cty. Q project....C/T Schutte handed out the engineering cost spreadsheet for Board to review.

NEW BUSINESS

- **Dennis Lepinski - Request for Ordinance Variance for horses**

Mr Lepinski stated he has renters, for a property he manages at 4033 Business 141, that have 2 horses & would like to have a variance for Ordinance #2010-1 regarding their horses....discussion. Motion to give a variance to Mike and Kristyna Sander to Ordinance #2010-1 for a time period of one(1) year that we will allow them to have two(2) horses on 4033 Business 141; Navis/Earley; V-4/1-Rogodzinski; Carred.

- **Discuss spring clean up day**

Rogodzinski wants to know why VOP isn't having a spring clean up & who decided that? C/T Schutte stated the Board wanted cut backs & there wasn't many people using the service for the cost....discussion. Rogodzinski would like to have a fall clean up & he would volunteer to man the area...this will be on the June meeting agenda.

- **Flower garden by cemetery**

Navis said the flower garden by the cemetery at Bus.141 & Memorial Dr needs to be weeded....K.Schutte will try to get it done or we can try to get some volunteers.

- **Local ordinance book or ordinances posted online**

Navis asked if the ordinances can be posted online....C/T Schutte will try to post on village website.

- **Water commission budget**

Navis would like to see the Utility Commission have a budget.

- **Current Budget report for every meeting**

Navis would like to have a monthly budget report & will have Kevin Solway from T.O.Stephenson contact C/T Schutte.

- **Professionalism and courtesy of employees in communications**

Navis would like communications between employees & Board members to be more professional & courtesy....C/T Schutte said this goes both ways...the Board has little to no communications w/the village office until each monthly meeting...poor communications.

TREASURER REPORT

- **Approve April Bills Paid: General & Utility**

Motion to approve April bills paid; Meyer/Homontowski; V-5/0; Carried.

- **Approve April Financial Report: General & Utility**

Motion to approve April financial report as written; Homontowski/Meyer; V-5/0; Carried.

PUBLIC COMMENTS (Time limit: 3 minutes per person)

- Navis wants to move monthly meeting date to later in the month so financial information can be reviewed prior to meeting.
- Shirley of Peshtigo Times said the Times didn't get notice of this meeting...C/T Schutte said it was emailed to C.Gardon at 10:08 am this morning.

ADJOURNMENT

Motion to adjourn May 6, 2019 meeting; Meyer/Homontowski; V-5/0; Carried.

Adjourn at 8:00 pm

Respectfully submitted to the best of my ability and knowledge:

Patricia Schutte, WCMC – Clerk/Treasurer

Date: May 6, 2019

Rec: E-7 /0-01:54:32

(The minutes submitted are of "Draft" form until approved by a motion of the Village Of Pound Board Trustees.)